

DESAM TEA ESTATE
(A Government of India Enterprise)
P.O. NAHARKATIA, Dist. Dibrugarh, Assam – 786610

NOTICE INVITING TENDERS

Desam Tea Estate on behalf of ANDREW YULE & CO. LTD invites e-Tender under two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **Company/Firm** for **Extension of Sorting Room in Factory Building on turnkey basis as per specifications & drawing at Desam T.E. Assam (SIZE - 135 ft. X30 ft. X 18 ft.)** the details of which are available in [Annexure-IV](#) **"Scope of Work / Technical Specification"** as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/aycl or www.andrewyule.com. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only. AYCL reserves the right to accept or reject any tender.

Schedule of Tender

1.	TENDER NO.	DE/CAPEX/18-19/01 Date : 3.8.2018
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL/TEA DIVISION/33/18-19/ET/152.
4.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	11.8.2018
5.	Date of availability of NIT to the Vendors for downloading	11.8.2018
6.	Earnest Money and other document	"Earnest Money Deposit" of Rs. 20,000/- (Rupees Twenty thousand only) may be paid by D.D. favouring Andrew Yule & Co Ltd. A/c Desam Tea Estate payable at Axis Bank Duliajan Branch. Other document as described in Annexure – I, Sl. No. 2

7.	Last date of submission of EMD & other documents to Dy. General Manager, Desam Tea Estate with an email confirmation to Chief General Manager, Tea Division at kaustuv.roy@andrewyule.com	1.9.2018
8.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/aycl	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.
9.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.
10.	Date & time of opening of Part-I (Techno-Commercial Bid	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.
11.	Date & time of opening of Part-II (Price Bid)-	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.

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**DESAM TEA ESTATE
(A Government of India Enterprise)**

Important Instructions for E-procurement

Ref. E-Tender No.: AYCL/TEA DIVISION/33/18-19/ET/152.

Ref. Tender No.: DE/CAPEX/18-19/1

This is an e-procurement event of Desam Tea Estate, P.O. Naharkatia, Dibrugarh Assam of ANDREW YULE & COMPANY LTD Ltd.

You are requested to read the Terms & Conditions (Annexure- III, IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/aycl

- 1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person for Techno Commercial clarification (ANDREW YULE & COMPANY LTD):

1. Mr. Armodil Moktan
Dy. General Manager,
Desam Tea Estate, Dibrugarh.
Mobile No: 91-8876677243
Email: yule.desam@gmail.com

Contact person (E-Commerce, MSTC Ltd):

1. Mr. Pritam Biswas, Assistant Manager (ERO) , Mobile- 9903248755,
email- pbiswas@mstcindia.co.in
 2. Mr. Mayank Jain, Assistant Manager (ERO), Mobile- 9721277969,
email- mhjain@mstcindia.co.in
 3. Mr. Vikash Kumar Jaiswal, Regional Manager (ERO) , Mobile- 9903042449,
email- vikash@mstcindia.co.in
- Helpline : (033) 22901004

System Requirement:

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. Part-I: Submission of EMD & other Documents:

Within specified Date & time the vendor must submit the following documents to Dy. General Manager , Desam Tea Estate, P.O. Naharkatia, Dist – Dibrugarh, Assam, PIN 786610. Off-line.

- Earnest Money of Rs. 20000/- (Rupees twenty thousand only) by Demand Draft favouring Andrew Yule & Co. Ltd. A/C Desam Tea Estate, Payable at Axis Bank, Duliajan Branch.
- General information, under Annexure-III complete in all respect along with desired information and document.
- Acceptance of Scope of Work/Technical Specification, under Annexure-IV along with relevant information and documents without Price Sheet.
- Technical specification sheet, with all desired details, duly signed and stamped as token of acceptance.
- Intending Bidders may visit the site before submission of the Off-line documents at their own cost.

In case of failure to submit the EMD and other document within the stipulated time, the Tender may be rejected.

Part-II: Online Bid submission: On the basis of submission of EMD and other Documents at Desam Tea Estate, P.O. Naharkatia, Dist. Dibrugarh Assam the list of vendors who will participate in online Techno commercial and price bid submission will be finalized. Only those qualified bidders will be eligible to submit Online Techno-commercial and price bid.

Bidding in e-Tender:

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by Desam Tea Estate. EMD to be paid along with the Document with in the last date as mentioned in SOT.
- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the EMD and documents to Desam Tea Estate will be short listed by Dy. General Manager, Desam Tea Estate and those qualified bidders can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → Psu / Govt depts. → Login under AYCL→ My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.
- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- g. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.

- h. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- i. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- j. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- k. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- l. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.
- m. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- n. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- o. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- p. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by DESAM TEA ESTATE/ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD / Desam Tea Estate has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

Notice Inviting Tender:

Ref. E-Tender No.: AYCL/TEA DIVISION/33/18-19/ET/152.

Ref. Tender No.: DE/CAPEX/18-19/01

Desam Tea Estate on behalf of Andrew Yule & Co. Ltd., Tea Division, wishes to do **Extension of Factory Sorting Room Building, Desam Tea Estate**, (SIZE - 135 ft. X30 ft. X 18 ft.) as appended below.

Desam Tea Estate --- 1 No.

Offers are invited from reputed contractors for **Extension of Factory Sorting Room Building, Desam Tea Estate**, (SIZE - 135 ft. X30 ft. X 18 ft.) at specified location.

Contractors interested to participate in the above Tender will have to :

- b) Get themselves registered (free of cost) as supplier with www.mstcecommerce.com/eprochome/aycl, our service provider.
- c) Submit the following document to Desam Tea Estate, P.O. Naharkatia, Dist. Dibrugarh, Assam-786610 within 21 days from the date of publication of advertisement, off line -
 - General Information Sheet complete in all respect duly signed and stamped.
 - Earnest money of Rs.20,000/- by Draft favouring Andrew Yule & Co. Ltd. A/C Desam Tea Estate payable at Duliajan.
 - Commercial Terms & Conditions Sheet, duly signed and stamped as token of acceptance.
 - Technical specification sheet, with all desired details, duly signed and stamped as token of acceptance.

The following pre-qualification criteria would apply, which may be relaxed at the sole discretion of Andrew Yule & Co. Ltd. / Desam Tea Estate.

The Bidder should be having minimum 4 years of constructions experience and holding authority to deal with Andrew Yule & Co. Ltd. / Desam Tea Estate. This should be supported by appropriate documentary evidence.

The Bidder shall be a registered Company and posse's valid GST registration certificates.

The Bidder should have own local support office presence for the locations namely Dibrugarh / Guwahati and should be able to provide support as and when required.

General Information**Ref. E-Tender No.:** AYCL/TEA DIVISION/33/18-19/ET/152.

Ref. Tender No.: DE/CAPEX/18-19/01

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. <u>Particulars of Company</u>			
1.1	Name of the Company	:	
1.2	Nature of business	:	
1.3	Full address	:	

1.4	Phone No.	:	
1.5	Fax No.	:	
1.6	E-mail ID	:	

2. Details of Certificate

Sl No.	Particulars	Registration No.	Remarks
1.	Income Tax		Copy of Registration Certificate / PAN Card to be attached
2.	GST		Copy of Registration Certificate to be attached
3.	Trade Licence		Copy to be attached

3. List of Local Office

Sl. No	Location	Type of Local Office		Bidders to Provide full address & Telephone No
		Company Operated	Franchised	
1				
2				

4. Details of Banker

1	Name of the Bank	
2	Name of the Branch	
3	Branch Code	
4	Address	
5	IFSC Code No.	
6	Account No.	

5. List of Job contract of similar nature made in last 2 years. with customer reference

6. Copies of Purchase Orders : for identical type of Job contract (minimum 2 order copies)

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) / Desam Tea Estate & have the sole discretion to reject or accept my/our candidature.

Signature of the Applicant)
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

General Terms & Conditions

Ref. E-Tender No.: AYCL/TEA DIVISION/33/18-19/ET/152.

Ref. Tender No.: DE/CAPEX/18-19/01

1. Scope of Work
 - Supply/Constructions as per specification complete in all respect.
2. Location of Site
 - Desam Tea Estate, Dist. Dibrugarh, Assam-786610
3. Requirement

Desam Tea Estate	---	Extension of Factory Sorting Room Building
		(SIZE - 135 ft. X 30 ft. X 18 ft.)
4. Job completion date

The work to be completed within 90 days from date of order.
5. Liquidated Damage

In the event of failure on the part of the contractor to complete entire work against the order to our full satisfaction within the specified period of completion, we may recover from the contractor as liquidated damages, a sum equivalent to ½% of contract value for each week or any part thereof default, but limited to a maximum of 5% of contract value. In case of any defect the contractor has to bear the cost of repairs within 1 year from date of handing over of the project.
6. Force Majeure

Any delay or failure in the performance of either party hereto will not constitute default thereunder or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by the occurrence such as acts of god or the public enemy, appropriation or confiscation of facilities by Govt. Authorities, acts of war, rebellion or sabotage, fires, explosions, riots and illegal strike.
7. Risk Purchase

In case the contractor fails to execute the contract fully or partly, the purchaser shall have the right to execute the work through other agencies, as decided by the purchaser at the contractor's cost and risk after giving two weeks notice in writing.
8. Terms of payment
 - No advance will be given.
 - Part payment to be released according to the progress of work with 10% retention at each stage described in the scope of work which will be returned after 1 year of completion of the project.
 - Statutory deductions will be made as per rules.
9. Price Variation

The quoted price should remain firm during pendency of the contract.
10. The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.

EMD Amount --- Rs. 20,000/---_

EMD to be submitted by D.D.favouring Andrew Yule & Co. Ltd. A/C Desam Tea Estate payable at Duliajan.
12. Decision for awarding contract/job is vested with the Management so as to reject.
13. Incomplete "Quotation/Offer" is liable to be rejected.
14. The offer must be valid for a minimum of 6 months from the date of E-Bidding.
15. All disputes are subject to Dibrugarh Jurisdiction only.

For Off line submission

Technical specification and requirement**Ref. E-Tender No.:** AYCL/TEA DIVISION/33/18-19/ET/152.

Ref. Tender No.: DE/CAPEX/18-19/01

Constructions of **Extension of Factory Sorting Room Building, Desam Tea Estate**, (SIZE - 135 ft. X30 ft. X 18 ft.) as per the enclosed Drawing, Plan & BOM.

A) Scope of work – Extension of Factory Sorting Room Building

Item No.	PARTICULARS OF WORK	UNIT	QTY . envisaged
01)	<p>Extension of factory sorting room building at Desam T.E., size if propose building 135'X30'X18'.</p> <p>The details of civil foundation work, brick work i.e. foundation & wall, Lintel, wall plastering, windows & ventilator as per specification, RCC Column on each side wall, ISMB column and base plate, Tubular truss, roofing with AC sheet, rain water outlet drain, guttering, PVC down pipe (smooth running of water), PCC floor with earth filling, Painting (wall, windows, ventilators, truss etc.), wiring and LED lighting, dismantling of old construction as per requirement, 2 nos existing door fitting etc should be as per attached drawing.</p> <p>The BOM (Bill of Materials) for the project is also attached herewith for your submission of your competitive online quotation.</p>	No.	1 No.

The quantity envisaged has got no relevance with offer price, it is for guidance.

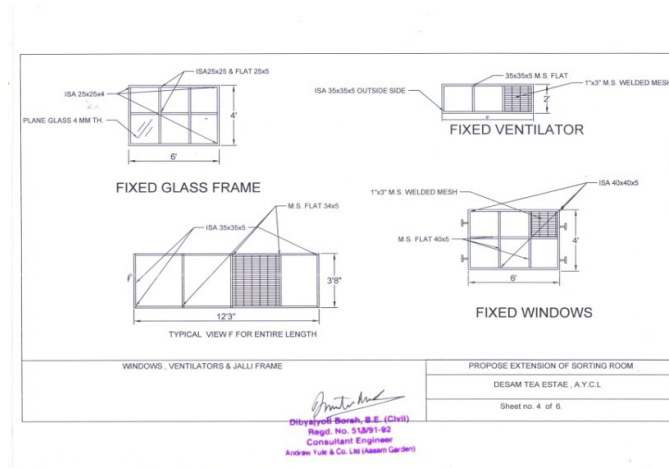
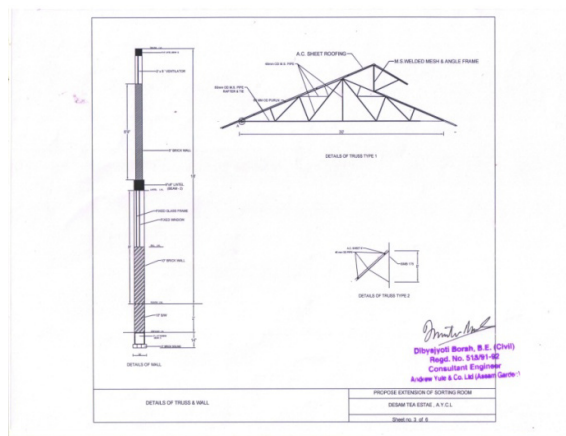
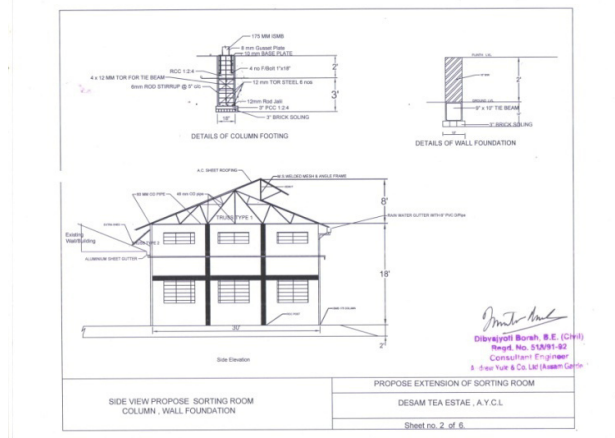
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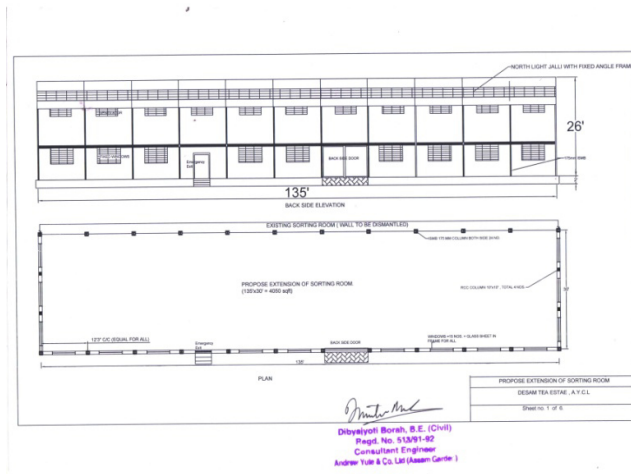
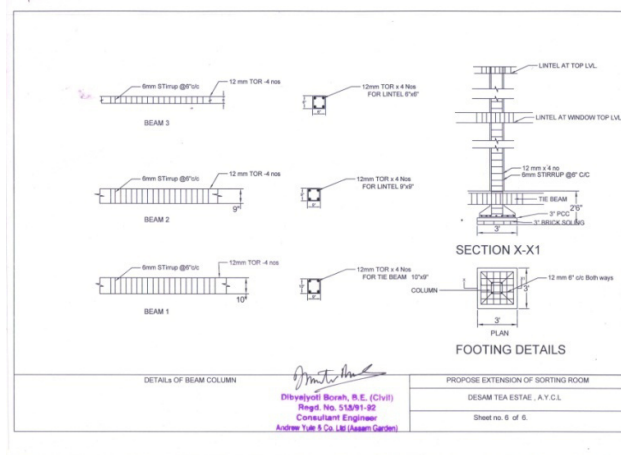
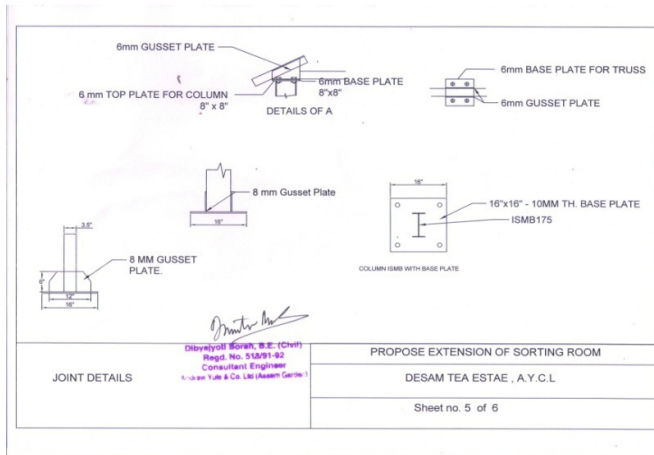
Annexure – VI

BOM with Specification and Drawing

Sl. No.	Name of the Items	Size/ Specification/Brand	Quantity	UOM
1	Cement	Ambuja or Topchem	650	bags
2	Bricks	1st Class	27500	nos.
3	Broken Bricks	NA	1300	cft
4	Sand	NA	2800	cft
5	Stone Chips	5/8" (Bolder)	3000	cft
6	ISMB	175 mm	2710	kgs
7	ISA	40 X 40	650	kgs
8	ISA	35 X 35	312	kgs
9	ISA	25 X 25	332	kgs
10	M.S. Flat	60 X 5	310	kgs
11	M.S. Flat	40 X 5	420	kgs
12	M.S. Flat	35 X 5	180	kgs
13	M.S. Flat	25 X 5	145	kgs
14	M.S. Welded Mesh	1" X 3" X 6"	11	rolls
15	Plain Glass	4 mm	408	Sq.ft.
16	M.S. Plate	10 mm	192	kgs
17	M.S. Plate	8 mm	276	kgs
18	M.S. Plate	6 mm	257	kgs
19	M.S. Pipe	60 mm OD	4290	kgs
20	M.S. Pipe	48 mm OD	1600	kgs
21	Asbestos Roofing Sheet	1 mtr wide (ISI marked)	950	mtrs.
22	Asbestos Ridging	Best Quality	55	pair
23	M.S. Welding Rod	SWG 8	34	pkts
24	M.S. Welding Rod	SWG 10	64	pkts
25	J. Hook	for 60 mm OD pipe	80	kgs
26	Bitumin Washer	Best Quality	30	pkts
27	G.I. Cap Washer	Best Quality	8	kgs
28	Aluminium Sheet for Gutter	4' X 22 gauge	180	kgs
29	Cutting Disc	14"	30	pc
30	Cutting Disc	4 "	40	pc
31	Grinding Wheel	4"	6	pc
32	M.S. Rod	12 mm	915	kgs
33	M.S. Rod	6 mm	437	kgs
34	G.I. Black Wire	No 18	8	kgs
35	Coconut Rope		18	kgs

36	Bamboo		50	nos.
37	Shuttering timber		48	cft
38	Earth Filling		8100	cft
39	Foundation Bolt & Nut	1" dia X 18" Long	96	pcs.
40	Electrical/Lighting			
i)	PVC Board	12"X12"X2 (Presto)	6	nos.
ii)	DP Switch (Main)	32 Ams	6	nos.
iii)	PVC Switch	6 ams (Anchor/Havells)	26	nos.
iv)	LED Bulb	12 Watt (Philips/Havells)	26	nos.
v)	PVC Conduit Pipe	19 mm (heavy duty)	90	nos.
vi)	Copper Wire	2.55 sqmm (Havells)	4	rolls
vii)	Copper Wire	1.55 qmm (Havells)	8	rolls
viii)	Pendent holder	Anchor/Havells	16	nos.
ix)	Angle Holder	Anchor/Havells	10	nos.
x)	Allminium Reflector	7" dia	16	nos.
xi)	Copper earting Cont. wire	12 swg	6	kgs.
xii)	Drill Bit	5 mm dia	4	pcs.
xiii)	PVC Fittings (incl. Elbow, Tee, Ceeling Rose, Screw, Gutka etc.	L/S	L/S	
41	Red Oxide Metal Primer	Berger	40	ltrs
42	Indoor Aluminium paint	Berger	40	ltrs
43	G.P. Thinner		15	ltrs
44	White Distemper	Berger	200	kgs
45	Cement Paint	Berger	120	kgs
46	Paint Brush	4" Best Quality	10	nos.
47	Paint Brush	2" Best Quality	6	nos.
48	Shoe Brush	6" Best Quality	8	nos.
49	Oxygen for cutting		14	nos.
50	L.P.G. for cutting		2	nos.
51	Gutter for rain water	10' X 8" X 8" X 8" X 0.45 mm	15	pcs
52	Screws	8 mm X 45 mm	150	pcs
53	Join Bolt	3/16 X 1.5"	5	pkts
54	M.S. Nut-bolts	½ " X 2"	30	kgs
55	Wire-nail	2" & 2.5"	8	kgs
56	M.S. Squire pipe	1" X 1"	180	kgs
57	Rain water down pipe	6" X 25'	30	pcs
58	PVC Elbow	6"	30	pcs
59	PVC Union	6"	20	pcs
60	Labour Charges			





For online submission

Annexure – VII

ANDREW YULE & COMPANY LIMITED
Tea Division

Price Sheet

Extension of Factory Sorting Room Building at Desam T.E.

Ref. E-Tender No.: AYCL/TEA DIVISION/33/18-19/ET/152.

Ref. Tender No.: DE/CAPEX/18-19/01

Garden : Desam Tea Estates, Assam

Item : Extension of Sorting Room in Factory Building on turnkey basis as per specifications & drawing at Desam T.E. Assam (SIZE - 135 ft. X30 ft. X 18 ft.)

Quantity Offered	Unit	Extension of factory sorting room building at Desam T.E.	Applicable Taxes	Unit Site Cost	Contract Price
1		Rs.	Rs.	Rs.	Rs.